

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JUNE 8, 2015

Rod Cleveland led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 8th day of June 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, Melinda Duke, Susan Reese, George Mauldin, Brian Jenkins, Annette Pretty, Christine Cartmell, John Roberts, Andy Rieger, Michael Brestovansky, Earl Cox, Bryan Gann and Rhett Burnett.

After the reading of the minutes of the Regular Meeting of June 1, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items on the bid summary for **Bid#BE-1719** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY								Page 1
List of Individual Bidders								
	CCP Industries	Champion Supply Co LLC	Batteries Sooner, LLC dba Batteries & Bulbs	Fabriclean Supply	Harvey Sales	Treats Solutions	Voss Lighting	
BID: #BE-1719	1	2	3	4	5	6	7	
DEPT: Bldg. Maint.								Awarded to:
DATE OPENED: 6-8-15								Tabled on 6-8-15
List of Individual Items								
One-Year (1) Non-Encumbered								
Contract for Building								
Maintenance Supplies.								
The bid term will be from July 1, 2015 through June 30, 2016.								
DELIVERY:	3 days	2 days	stocking items (over 15,000 in-stock nationally) 3-5 days non-stocking items 7-10 days special order items: up to 5 weeks	2 days	4 days	7 days	2-3 days	
COMMENTS/EXCEPTIONS:	_____	_____	all other lighting and lighting accessories are list - 10%	_____	_____			All bulbs quoted are Philips bulbs. All ballast quoted are Philips Advance ballasts, with the exception of the Exitronic XEB14.
CONTACT PERSON:	Edd Ott	James Joyce	Jennifer Harrison	Angie Christian	Les Wright	Jess Maxey	Amos Ralston	
TITLE:	Area Mgr.	Business Manager	Contract Admin.	Janitorial/Sales Mgr.	President	Sales Rep	Office Manager	
ADDRESS	308 W Carter Sperry, OK 74073	1120 N Vermont Ave., OKC, OK 73107	4100 Will Rogers Pkwy, ste. 300 OKC, OK 73108	201 N Ann Arbor OKC, OK 73127	1330 W Main St. OKC, OK 73106	6220 Melrose Lane OKC, OK 73127	721 N Ann Arbor OKC, OK 73127	
TELEPHONE NUMBER:	918-606-1146	405-808-6460	405-601-0680	405-232-9289	405-236-3438	405-808-9819	405-949-1919	
FAX NUMBER:	_____	405-681-4344	405-605-1550	405-272-1034	405-236-0754	_____	405-942-2369	
EMAIL:	matt@ccbind.com					jmaxey@treatsolutions.com		
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	

- Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **award** to the only bidder, Norman Transcript, as per bid summary for **Bid#COM-1720 – One-Year (1) Non-Encumbered Contract for the Publication of Commissioners’ Proceedings and any Legal Notices required by law per the Oklahoma Statutes.** The bid term will be from July 1, 2015 through June 30, 2016. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.
The bid is accompanied by properly executed non-collusion form as follows:

CLEVELAND COUNTY BID SUMMARY		
Bid # COM-1720 Publication of Notices		
List of Individual Bidders		
	The Norman Transcript	
BID: #COM-1720		
DEPT: COMMISSIONER'S		
DATE OPENED: 6-8-15		
List of Individual Items		Awarded to:
One-Year (1) Non-Encumbered Contract for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes.		The Norman Transcript on 6-8-15
The bid term will be from July 1, 2015 through June 30, 2016.		
1st Publication Per Word:	\$0.15	
2nd Publication Per Word:	\$0.14	
3rd Publication Per Word:	\$0.14	
Subsequent Publications Per Word:	\$0.14	
Contract Information:		The Norman Transcript
Contact Person:	Tammy Griffis	
Telephone Number:	405-366-3591	
Fax Number:	405-366-3520	
e-mail:	tgriffis@cnhi.com	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	
	\$0.70 per line for 1st publication	
	\$0.65 per line for subsequent pubs.	
	\$9.50 per column inch on pictures, maps, etc	

- Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items on the bid summary for **Bid#EB-1721 – One-Year (1) Non-Encumbered Contract for the printing of Election Ballots for the Cleveland County Election Board**. The bid term will be from July 1, 2015 through June 30, 2016 with the option to renew one (1) more year.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
Bid #EB-1721 Printing of Election Ballots				
List of Individual Bidders				
	Royal Printing Company, Inc.	Mid-West Printing Company	Hart Intercivic	
	1	2	3	
BID: #EB-1721				
DEPT: Election Board				
DATE OPENED: June 8, 2015				
				Awarded To:
List of Individual Items				Tabled on 6-8-15
List of Individual Items				
One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board				
The bid term will be from July 1, 2015 through June 30, 2016				
REGULAR BALLOTS				
MAXIMUM QUANTITY PER ELECTION				
UNIT PRICE PER BALLOT:				
8.5 X 14.0 Inches:	\$0.13			
Add'l Cost for Color Distinction:	N/A			
8.5 X 17.0 Inches:	\$0.135			
Add'l Cost for Color Distinction:	N/A			
8.5 X 19.0 Inches:	\$0.14			
Add'l Cost for Color Distinction:	N/A			
ABSENTEE BALLOTS				
MAXIMUM QUANTITY PER ELECTION				
UNIT PRICE PER BALLOT:				
8.5 X 14.0 Inches:	\$0.13			
Add'l Cost for Color Distinction:	N/A			
8.5 X 17.0 Inches:	\$0.135			
Add'l Cost for Color Distinction:	N/A			
8.5 X 19.0 Inches:	\$0.14			
Add'l Cost for Color Distinction:	N/A			
SAMPLE BALLOTS				
MAXIMUM QUANTITY PER ELECTION				
UNIT PRICE PER BALLOT:				
8.5 X 14.0 Inches:	\$0.13			
Add'l Cost for Color Distinction:	N/A			
8.5 X 17.0 Inches:	\$0.135			
Add'l Cost for Color Distinction:	N/A			
8.5 X 19.0 Inches:	\$0.14			
Add'l Cost for Color Distinction:	N/A			
Note Exception:	A shipping fee of \$15.00 will be included on orders of 200 or fewer ballots.**			
Contact Information:	Kelley Thomas	Scott Seay	Julie Wickert	
Address:	1830 NW 4th Dr. Oklahoma City, OK 73106	1227 N 9th Sapulpa, OK 74066	15500 Wells Port Drive Austin, TX 78728	
Phone Number:	235-8581	800-375-3494	512-512-6436	
Fax Number:	235-0868	918-224-0636	512-252-6556	
E-Mail:	kelley@royalprintingco.com	home@mwprint.net	jwickert@hartic.com	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	

4. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **table** the awarding and/or rejecting of the bids until later in the meeting to compare bid quotes for **Bid#COM3-1722** – The purchase of new GIS Handheld Equipment for Cleveland County. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Benchmark GPS, LLC	
BID: #COM3-1722		
DEPT: COMMISSIONER'S		
DATE OPENED: 6-8-15		
	1	
List of Individual Items		Awarded To:
The Purchase of new GIS Handheld Equipment for Cleveland County.		Benchmark GPS, LLC
		on 6-8-15
GIS Handheld (each) Price \$:	\$1,999.00	
Options:		
Option #1 Professional Software:		
Software Manufacturer:	Trimble	
Price:	\$1,165.00	
Number of users per software license:	one software license for each 6 ps unit purchased	
Option #2 Bundle Professional Software with GPS Office Software:		
Professional Software Manufacturer:	Trimble	
GPS Office Software Manufacturer:	Trimble	
Price:	\$2,695.00	
Number of users per software license:	can be installed as a single user license or a floating license in a server	
Option #3 Onsite Training:		
Training for 6 employees, a minimum of 6 hrs:	\$795.00	
Exceptions:	None	
Warranty:	Trimble mapping products carry a standard 1-year warranty. Hardware warranty extensions can be purchased for a maximum of 2 additional years.	
Contact Information:		
Contact Person:	Robert Springer	
Title:	Owner/Manager	
Address:	12404 Arrowhead Terrace Oklahoma City, OK 73120	
Telephone Number:	405-641-6136	
Fax Number:	405-755-0059	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **table** the approval of **Contract for Services** between Cleveland County Health Department and Ozarka Water Company for Dispenser and Water. The contract will run for twelve (12) months from July 1, 2015 to June 30, 2016 for \$6.45 per 5-gallon bottle of water, \$7.00 refundable bottle deposit on each bottle, and \$12.50 monthly lease per cooler.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** of the Board of Cleveland County Commissioners establishing the 911 Emergency Telephone Fee Rates for the calendar year 2016.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
2. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the subscription/License Renewal between Cleveland County IT and LogMeIn in the amount of \$2,276.00 annually. Terms are for 12 months expiring June 30, 2016.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
3. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Renewal** of Agreement between Cleveland County Commissioners on behalf of Cleveland County IT and OneSource for maintenance of one (1) Bizhub C360 ID#35780 at a rate of \$0.0071 for black and white copies and \$0.049 for color copies. The term is for the period July 1, 2015 through June 30, 2016.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
4. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Agreement** between Cleveland County Commissioners Office and Thomson Reuters/Clear for subscription service during the period of July 1, 2015 through June 30, 2016 in the amount of \$5,138.67.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

5. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the Contract between Cleveland County IT and TechRadium, IRIS software in the amount of \$485.00 annually. The term of the agreement is from July 1, 2015 through June 30, 2016.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
6. Harold Haralson moved, seconded by Darry Stacy, to **approve** the **Service Agreement** between Cleveland County Sheriff’s Office and Rod’s Pest Control to provide pest control in 1/3 of the complex at the F. DeWayne Beggs Detention Center at 2550 W. Franklin Rd. Norman, OK at the rate of \$256.00 every four (4) months for the period July 1, 2015 through June 30, 2016.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
7. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Service Agreement** between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide monthly pest control service at the F. DeWayne Beggs Detention Center at 2550 W. Franklin Rd. Norman, OK at \$85.00 per month for areas to be treated in the kitchen, laundry, and storage room for the period of July 1, 2015 through June 30, 2016.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
8. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Service Agreement** between Cleveland County Sheriff’s Office and Rod’s Pest Control to provide monthly pest control service at the Administrative Offices in the Chase Bank Building in the amount of \$35.00 per month and at Operations/Field Office at 10501 HWY 77 in Slaughterville, Ok. in the amount of \$30.00 per month for the period July 1, 2015 through June 30, 2016.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
9. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Contract** between Cleveland County Health Department and Joyce Clement to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2015 through June 30, 2016 at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$7,485.00.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
10. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Vivian Gibson to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2015 through June 30, 2016 at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act

(STRA) which is currently \$.575 per mile for a maximum reimbursement of \$7,485.00.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- 11.** Darry Stacy moved, seconded by Harold Haralson, to **table** until a later date the **Maintenance Agreement** renewal between Cleveland County Health Department and Air Comfort Solutions for HVAC services for the Moore office located at 424 S. Eastern. The agreement is for the period July 1, 2015 through June 30, 2016 in the amount of \$2,350.00 for spring maintenance service and \$2,350.00 for winter maintenance service not to exceed \$4,700.00 per year. Equipment to be serviced includes 16 Various Ton Package Units and 2 Mini Split Systems and 1 yearly Hepa Filter.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

- 12.** Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #3

15-5338-T2A	Warren Cat	\$ 2,000.00
15-5388-T2A	UniFirst	\$ 850.00
15-5422-T2A	Alfred and Coy A. Keesee	\$ 500.00

Sheriff Dept.

15-5320-CFBJ2	Hobart Corporation	\$ 400.00
15-5322-CFBC2	Aramark Correctional Services	\$ 9,000.00
15-5323-CFB2	O’Reilly Automotive	\$ 500.00
15-5324-CFB2	Palace Auto Supply	\$ 500.00
15-5326-CFB2	Don’s Mobil Lock Shop	\$ 200.00
15-5405-CFBJ2	Forest Lumber Co.	\$ 400.00
15-5406-CFB2	Natural Water Co.	\$ 75.00
15-5407-CFBC2	Aramark Correctional Services	\$ 35,000.00
15-5444-CFB2	UniFirst	\$ 25.00
15-5445-CFB2	Chickasaw Telecom, Inc.	\$ 1,492.50
15-5446-CFBJ2	Occupational Health Centers SW	\$ 300.00

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

- 13.** Harold Haralson moved, seconded by Rod Cleveland, to **approve** the Certificate of Requesting Officers on **Blanket Purchase Order Numbers:**

FY 14/15

General:

15-0010-F2	15-0030-H2	15-0264-SM2	15-1425-B2A
15-1629-CCJC2	15-2229-SM2	15-3098-CCJC2	
15-3601-PR2			

Highway:

15-0475-T2A	15-0483-T2A	15-0484-T2A	15-0489-T2A
15-0491-T2A	15-0495-T2A	15-1529-T2A	15-2601-T2A
15-4161-T2A	15-4894-T2A	15-5147-T2A	

Health:

15-0327-MD2	15-3921-MD1C	15-4532-MD1C
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Sheriff Jail:

15-4925-CFBJ2

Sheriff Commissary:

15-3918-CFBC2

Fair Board:

15-0282-FF2 15-0989-FF2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- 14. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$ 356,160.74
b. Highway Fund	\$ 119,646.63
c. Health Fund	\$ 13,485.43
d. Sheriff Service Fee Fund	\$ 163,640.78
e. Sheriff Commissary Fund	\$ 7,591.08
f. Sheriff Courthouse Security Fund	\$ 20,055.49
g. Sheriff Jail Fund	\$ 409.60
h. Sheriff Revolving Fund	\$ 53,927.21
i. Treasurer Sales Tax Fund	\$ 754,863.94
j. Early Settlement Central Cleve. Co. Fund	\$ 1,600.00
k. Fair Board Fund	\$ 4,804.22
l. Sheriff Cleveland County Justice Center Fund	\$ 156,551.94

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

Chairman Stacy called for a return to **Item D. Bid Openings, Item No. 4:** Harold Haralson moved to **award** to the low bid of Benchmark GPS, LLC, on options 1, 2 and 3 in the amount of \$1,999.00 for **Bid#COM3-1722** – The purchase of new GIS Handheld Equipment for Cleveland County. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

- D.** There was no **new business** to come before the Board for discussion.

E. During **Commissioner’s Discussions**, Commissioner Rod Cleveland mentioned that Lt. Governor Todd Lamb will speak on June 15, 2015 at 6:00 pm at the Courthouse on the many roles the county plays in partnering with the State and businesses; as well as, the county’s role in economic development.

Discussion was had about coordinating hauling asphalt millings to Noble or Lexington for stockpiling.

F. Under **Public Comment**, Bryan Gann, Midwest Wrecking, updated on the time line to demolish the building at 203 S. Jones, Norman, OK. He said they are demolishing the inside of the building and hauling the debris away.

G. There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:25 pm. Rod Cleveland seconded the motion. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.